

**Plum Borough School District
Facilities Committee Meeting Agenda
December 2011**

Date: December 13, 2011

Time: 6:00 PM (Immediately following Finance Committee Meeting)

Location: Board Room, Plum Senior High School

Purpose: Discuss Facilities Matters for the Month of December, 2011

Committee Members: Mr. Shane McMasters Chairperson; Mr. Zucco and Mr. Dowdell Members

Administrative Representatives: Mr. Marraccini, Dr. Naccarati, Dr. Glasspool and Mr. Brewer

Aramark Representative: Mr. Bob Holleran, Facilities Supervisor

Construction Representatives: Mr. Steve Ackerman, LR Kimball, Architects

Mr. John Hummel, LR Kimball, Architects

Mr. Steve Peterman, Massaro Corp., Construction Manager

Mr. Dennis Russo, Russo Construction, Owner's Representative

I. Call Meeting to Order at 7:19pm by Mr. McMasters.

II. Citizen's Comments:

A. On agenda Items.

No Comments.

B. On non-agenda items.

No Comments.

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as presented for the following:

A. Berks Regional Tennis Association see attachment.

Mr. Zucco questioned why this group was not being charged a fee. Dr. Glasspool asked that more info be found about groups' ties to Plum, whether participants are charged a fee, and the amount of the fee. Mr. Holleran said he will have the info for the next meeting.

Committee Recommendation: Table application until January meeting

2. Recommend approval of Elementary Construction /New Softball Field Invoices as attached for Nello, Massaro, Russo Construction, Andrews & Price see attachment.

A. *Mr. Drake asked that all invoices be submitted in a more timely manner, and in response to a scheduling question from Mr. Russo, stated that Facility Meetings will be held on the third Tuesday of each month.*

Committee Recommendation: Move to approve to Public Agenda

IV. Informational Discussion Items:

1. Construction Updates:

A. New Pivik Elementary Project / Softball Field updates:

Mr. Ackerman, LR Kimball – New Pivik Elementary School and Softball Field

Mr. Peterman, Massaro - New Pivik Elementary School

Mr. Russo, Russo Construction – New Pivik Elementary School and Softball Field.

A discussion was held among Board Members about the new softball field and its readiness for Spring games and whether an occupancy permit is needed before games can be scheduled. Mr. Russo said the field will be ready, and a Plum Borough permit will need to be issued prior to its use.

Further discussion was held about the construction schedule at the New Pivik, a possible Board tour, and a possible tour by Mr. Holleran and the maintenance staff. Mr. Russo said the gym roof work had begun this day, and stairs work will begin next week. Mr. Drake questioned the material that was “speced” for the fire sprinkler connector pipe, as well as the placement of the pipes. Mr. Hummel said a change order can be done, with welded connectors but noted that the connector material was pretty reliable, very common in construction projects. Also discussed was the Act 77/39 Guaranteed Energy Savings Act, and if any changes to the act apply to New Pivik. Mr. Hummel said they do not apply to the New Pivik.

Committee Recommendation: Move to approve to Public Agenda

B. Grandstand:

Mr. Hummel wanted it noted that a Kimball engineer had inspected the stadium bleacher home side Grandstands for the water erosion issue.

C. Discuss Construction Cash Flow Schedule. See schedule provided by Massaro.

Mr. Drake said the Board will need a more firm construction schedule should, any new projects take place in the future.

2. Custodial Holiday work schedules-

Mr. Holleran said the 3rd shift custodial staff will be moved to a 4-12pm schedule for December 28/29th

V. New Business Roundtable.

Dr. Glasspool discussed his observations of the Pivik after school parking situation. He said he is recommending to the board that School Police be used to help improve the situation for the balance of the school year, at a cost of about \$1200.00. Mr. Colella said a letter may need to be drafted by Pivik Principal Gail Yamnitzky to parents addressing the drop off/pick up situation.

A Board discussion was held about the naming process for the New Pivik Elementary School.

VI. Next Facilities Meeting: Tuesday, January 17, 2012.

VII. Adjournment was at 8:41pm.